

SHREWSBURY PUBLIC SCHOOLS

POLICY FAMILY	METHODS AND RESOURCES	531
<p><u>531.</u></p> <p>Discretionary and competitive funded projects</p> <p>Adopted: 2/20/80 Amended 4/24/96 Amended 3/3/04</p>	<p>The staff of the Shrewsbury Public Schools, in furtherance of the district’s mission and goals, is encouraged to seek financial support for school programs from a variety of sources (e.g., state, federal, and private sources). Grant funds provide additional resources to the district and reduce the burden of school expenses on the citizens of Shrewsbury.</p> <p>The superintendent of schools will provide an annual report to the school committee with an accounting of grants received for the fiscal year. The report shall include:</p> <ul style="list-style-type: none"> a. The purposes for which the funds were requested and used. b. Compliance issues related to the intent and limitations of the grant. c. The funding source and total amount of the grant award. d. The number of staff hired as a result of receiving the grant. e. Any financial obligation of the school committee when the grant expires. 	

SHREWSBURY PUBLIC SCHOOLS

POLICY FAMILY	METHODS AND RESOURCES	532
<p><u>532.</u></p> <p>Selection of books and instructional materials</p> <p>Adopted 2/20/80 Amended 11/17/93 6/4/08</p>	<ol style="list-style-type: none"> 1. The professional staff, functioning by subject areas and/or grade levels under the supervision of the administration, has the responsibility for selecting appropriate books and other instructional materials. 2. Citizens may voice formal objections to specific library materials. The media specialist will inform the complainant of the selection procedures and invite the complainant to file his or her objections in writing to the Materials Review Committee. This committee will include the assistant superintendent of schools, the department director of media services, a grade level teacher, a grade level media specialist, and a parent from the school council. The Materials Review Committee will review the challenged material and prepare a written response to the complainant and the superintendent. If challenged, the final decision will rest with the superintendent and will be delivered to the complainant and staff members in writing. 	

SHREWSBURY PUBLIC SCHOOLS

POLICY FAMILY	METHODS AND RESOURCES	533
<p><u>533.</u> Payment for lost books</p> <p>Adopted 2/20/80</p>	<p>If a book (or other instructional material) loaned to a student by the school is lost or damaged, the student will be required to pay for the book (or instructional material) at replacement cost.</p>	

SHREWSBURY PUBLIC SCHOOLS

POLICY FAMILY	METHODS AND RESOURCES	536
<p><u>536.</u> Field Study</p> <p>Adopted 2/20/80</p> <p>Amended 4/10/91</p> <p>Amended 4/26/06</p>	<p>Field study experiences are designed to support and enrich the curriculum. They should be preceded by an orientation session and followed by a discussion and evaluation of the experience.</p> <ol style="list-style-type: none"> 1. Permission to take a class on a field study must be secured from the principal prior to making any arrangements for the trip. A form must be filed with the principal relating the trip to the school program. After approval by the principal and the assistant superintendent the form will be returned to the teacher/teachers. 2. Vehicles of common carriers or the transportation contractor may be used. In addition, drivers designated by the administration and covered by appropriate insurance may use their own vehicles to transport students on field study. 3. Parental permission slips must be secured for all field study experiences. 4. All <i>field study</i> must be adequately supervised by the classroom teacher and parent or other adult assistants. 5. Students on field study represent their school and should understand that they remain under school supervision during the entire time away from school. All school rules and consequences relating to the student code of conduct apply during field study. 	